BANARASHINDUUNIVERSITY

GUIDELINES & DATES FOR ADMISSION IN
CENTRAL HINDU GIRLS' SCHOOL, Kamachha, Varanasi: **Bal Vatika- 2 (L.K.G.)**
CENTRALHINDUSCHOOL,RGSC, Barkachha, Mirzapur: **BalVatika-3 (Nursery)**
SRI RANVEER SANSKRIT VIDYALAYA, Kamachha, Varanasi: **Class I**
CENTRAL HINDU GIRLS' SCHOOL and CENTRAL HINDU BOYS' SCHOOL: **Class VI**

SESSION 2024-25

IMPORTANTDATES

1. Availability of ONLINE Application Form on the Entrance Test Portal　　**: February 20,2024**

   Last date for online submission of Application Forms　　**: March 20, 2024**

   Date of correction if any in online Application Form　　**: March 21 to March 27, 2024**

2. **Date of E-lottery & Display of Main/Waiting List/ Notice**　　**: April 07, 2024**

3. **Dates & time of Admission:**

   Bal Vatika- 2, Bal Vatika-3 & Class 1

   (a) **BHU Employee Ward** & **Divyang (OH)**　　: April 19, 2024 *(9.00 AM to 11.00 AM)*
   (b) **General, SC, ST, OBC-NCL & EWS**
   - **1st List (Main List)**　　:April 20, 2024 *(9.00 AM to 11.00 AM)*
   - **2nd List (Waiting List)**　　:April 22, 2024 *(9.00 AM to 11.00 AM)*
     (If the seat remains vacant)

   (c) **Class VI**

   - **1st List (Main List)**　　:April 23, 2024 *(9.00 AM to 11.00 AM)*
   - **2nd List (Waiting List)**　　:April 25, 2024 *(9.00 AM to 11.00 AM)*
     (If the seat remains vacant)

ABOUT THE SCHOOLS RUN BY BANARAS HINDU UNIVERSITY

Central Hindu Boys' School and Central Hindu Girls' School, established on the foundation stone of the Central Hindu College established by Dr. Annie Besant in 1898, are housed in huge buildings in Kamachha, the heart of Varanasi city.

Central Hindu School, Rajiv Gandhi South Campus, Banaras Hindu University, Barkachha, Mirzapur is run under Central Hindu Boys' School, Kamachha, Varanasi.

Central Hindu School, RGSC, BHU, Barkachha, Mirzapur provides education to boys and girls from Bal Vatika-3 (Nursery) to class-5. Students are admitted in Bal Vatika-3 only in this school.

The primary section of Central Hindu Girls' School runs in a prominent building located in Kolhua, Varanasi where classes from Bal Vatika-2 to class- 5 run regularly. Students are admitted in Bal Vatika-2 only in this school.

Sri Ranveer Sanskrit Vidyalaya was established in 1883 AD by Maharaja of Jammu and Kashmir Sri Ranveer Singh. In 1901, on the request of the King Pratap Singh of Jammu and Kashmir, Dr. Annie Besant established Sri Ranveer Sanskrit Vidyalaya under the management committee of the Central Hindu Collegiate. In 1911 AD, Sri Ranveer Sanskrit Vidyalaya along with all the movable and immovable properties of the Central Hindu College Management Committee came under the Hindu University Society. From April 1918 to the present time, the school is run by the School Board, Banaras Hindu University. In the primary section of Shri Ranveer Sanskrit Vidyalaya, classes from class-1 to class-5 are conducted in Hindi and English medium as per NCERT syllabus. Students are admitted in Class-1 only in this school.

I.   Age Limit & Eligibility Requirements

Schoo l Name	Class	Age as on 31st March 2024
Central Hindu Girls' School, Kamachha, Varanasi	Bal Vatika-2	4 to 5 years (i.e. date of birth should not be before 31-03-2019 and after 31.03.2020)
Central Hindu School, RGSC, Barkachha, Mirzapur	Bal Vatika-3	5 to 6 years (i.e. date of birth should not be before 31-03-2018 and after 31.03.2019)
Shri Ranveer Sanskrit Vidyalaya, Kamachha, Varanasi	1	6 to 8 years (i.e. date of birth should not be before 31-03-2016 and after 31.03.2018)
Central Hindu Girls' School, Kamachha, Varanasi and Central Hindu Boys' School, Kamachha, Varanasi	VI	10 Years to 12 years age as on March 31st, 2024 i.e. date of birth Should not be before 31.03.2012 and After 31.03.2014 and passed class 5 Examination from a school.

II. Reservation

School Name	Class	No. of seats	Reservation Quota
Central Hindu Girls' School, Kamachha, Varanasi	Bal Vatika-2	120	BHU Employee Ward* : 100% Remaining seats after admission BHU Employee Ward is as follows Divyang (OH): 3% Horizontally SC: 15% ST: 7.5% OBC-NCL: 27% EWS: 10%
Central Hindu School, RGSC, Barkachha, Mirzapur	Bal Vatika-3	40	BHU Employee Ward* : 50% Remaining seats after admission BHU Employee Ward is as follows Divyang (OH): 3%Horizontally SC: 15% ST: 7.5% OBC-NCL: 27% EWS: 10%
Shri Ranveer Sanskrit Vidyalaya, Kamachha, Varanasi	1	40	
Central Hindu Girls' School, Kamachha, Varanasi	VI	60**	
Central Hindu Boys' School, Kamachha, Varanasi	VI	90**	

Note:
*Benefit of Employee Ward Quota will also be extended to the sons/daughters of presently working (till the last date of submission of application form) Contractual/ Daily wager Employees of the University on the left over seats of the Employee Ward Quota on the basis of the Contractual Employee Certificate issued by the concerned Head.
The minimum number of available seats.

III. Selection Process

1. Admission of BHU Employee Ward applicants will be carried out first.
2. First Lot: 3% of the seats will be allocated horizontally to Divyang (OH) applicants by lottery.
3. Remaining seats will be allocated by e-lottery according to given priority sequence:-

    a) Second Lot:

       i. Total no. of ST candidates will be calculated from First Lot and remaining seats reserved for ST candidates will be allocated.

       ii. Total no. of SC candidates will be calculated from First Lot and remaining seats reserved for SC candidates will be allocated.
    Note: SC/ST seats will be filled only after interchanging the seat as per the availability of registered applicants i.e. vacant SC seats can be filled by ST applicants and vice-versa.

       iii. Total no. of OBC-NCL candidates will be calculated from First Lot and remaining seats reserved for OBC-NCL candidates will be allocated.

       iv. Total no. of EWS candidates will be calculated from First Lot and remaining seats reserved for EWS candidates will be allocated.

    b) Third Lot: After Second Lot, remaining seats will be allocated to applicants of unreserved category.

4. Waiting list of each Lot will be prepared separately.

IV. The admission of selected candidates will be cancelled if any false/ forged Information in Application Form is detected at any stage even after the e-lottery process is complete. Admission will also be cancelled if applicant does not produce the original certificates of the enclosures at the time of admission.

V. In any case candidate cannot change their category during the time of admission.

VI. The admission of the selected candidate will be cancelled if he/she fails to submit the fee on the given date, following which the next candidate from the waiting list will be admitted in at his/her place.

VII. Candidate from waiting list can't lay claim for admission. In case the seat remains vacant then the candidates from the waiting list will be given admission as per Serial Number of Lottery Rank.

VIII. **The following methodology will be used in the process of drawing E-lottery for the selection of candidates**:

1. A list of eligible candidates (different classes and category/quota wise) for the lottery will be obtained from the agency which is involved in the uploading and other activities related to the submission of online applications.

2. A serial number (starting from 1 to number of applications) will be allotted by agency to each applicant as per the increasing order of date and time of submission of application.

3. In the process of E-lottery, the same list with the above order will be used.

4. A unique random number between zero to one will be generated from uniform distribution against each candidate in the list by the Random Number Generation Tool provided under the Data Analysis tab of Microsoft Excel.

5. In any random selection it is important to keep selection procedure in such a way that in future audit we can reproduce same result. This reproducibility is important feature of selection process and hence when random number table is used for same work, manually, it is mandatory to mention the random start point (page number of random number table and on that page the line number and column number of starting random point along with the movement direction for selection), so that one can verify selected units if need arises.

6. In MS-Excel this task is done by Random Seed feature. Therefore, for each lottery a random seed will be set to generate random numbers. To keep it more open, seed numbers to generate numbers will be asked from the audience available at the time of the lottery. Under this process a large number of chits bearing random numbers will be kept in big bowl and a person from audience will be requested to draw a chit after mixing properly the chits in bowl. After picking the chit he will be requested to announce the number so that it can be used as random seed for a particular lottery process.

7. When the random number is generated as per the chosen random seed, the random numbers generated will be sorted in descending order treating the numbers as score. This shorted list will be treated as merit list. In this process tie of scores is rare phenomenon however, if it happens then the existing rule of university admission will be taken consideration in order of deciding the eligibility.

8. The seed number announced by the audience for each course and category will also be documented for future audit of the selection process.

IX. **Documents to submit at the time of Admission**

1. **For admission to class- Bal Vatika- 2, Bal Vatika –3** and **I**, a photocopy of the Date of Birth certificate issued by Nagar Nigam/ copy of Kutumb Register mentioning name of the applicant attested by father/mother/guardian is necessary.

2. **For admission to class- VI**, the date of birth should be mentioned in the Marks Sheet/ Transfer Certificate of **class-V**.

3. At the time of admission, all the applicants of reserved category are required to submit original and attested photocopy of the certificate of their respective categories as mentioned in the Application Form. In case of non-availability of certificates, their candidature will be cancelled. In doubtful cases, the certificate will be verified by a competent authority. In case it is found false/forged, the admission will be cancelled forthwith.

   (a) If the father/mother of the candidate is a permanent/ contractual/ daily wager employee of BHU, an Employee Certificate mentioning name of the applicant, issued by LTC Cell/ appropriate authority is necessary.

   (b) The Divyang (OH) candidate has to produce original and a photocopy attested by father/mother/guardian of the certificate issued by the Chief Medical Officer or Civil Surgeon of the district of the residence of the candidate with the Application Form. These candidates will be required to appear before the Medical Board appointed by Banaras Hindu University for their final admission.

   (c) Admission of employee ward candidate is completely provisional in nature. Their admission will be confirmed only and only after verification of employee ward certificate from LTC Cell (for permanent employee)/ ED Cell (for other than permanent employee).

   (d) The SC/ST/OBC-NCL/EWS candidates are required to produce original certificate and attested photocopy of their caste certificate at the time of admission from any one of the following authorities stating that the candidate belongs to a SC/ST/OBC-NCL/ EWS category.

      a. District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner / Addl. Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.

      b. Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.

      c. Revenue Officer not below the rank of Tehsildar.

      d. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

      e. Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep islands).

Note: *The caste in the SC/ST/OBC-NCL/ EWS certificate will be those only which are in the List of Central Govt. Further the OBC-NCL certificate should clearly mention that the candidate is not under Creamy Layer. And SC/ST/OBC-NCL/EWS certificate should not be older than six months.*

X. **APPLICATIONFORM**

The University has created its Entrance Test Portal with the domain name www.bhuonline.in. Its link is also available on the BHU website (www.bhu.ac.in). The entire process of making an application for admission in various courses during the academic session 2024-25 has been made ONLINE. Accordingly, candidates may note that School Admission (Bal Vatika-2, Bal Vatika-3, Class I and Class VI) - 2024 Application Form will not be sold (as there will be no offline mode) and the candidates desirous of admissions shall be required to register on the Entrance Test Portal of BHU and fill up the application form ONLINE as per procedure provided on the Portal. For further details visit the BHU website (www.bhu.ac.in) or the Entrance Test Portal of BHU (www.bhuonline.in).

Note: Applicants must fully satisfy themselves about their eligibility as prescribed above before filling in the application form. The eligibility shall be verified with the original certificates. A candidate will not be entitled for admission to a class unless he/she fulfils the eligibility conditions.

XI. **APPLICATION PROCESSING FEE**

Candidate shall pay the following Application Processing Fee:

For Bal Vatika- 2, Bal Vatika –3, Class I & VI

1. **SC/ST:₹500.00**
2. **General/EWS/OBC-NCL/Divyang(OH)/BHUE mployee Ward:₹750.00**

Candidate is required to fill up the Application Form ONLINE as printed Information Bulletin-cum-Application Form will not be sold by the University. After the candidate has filled up the Application Form online, he/she will have following options for payment of Application Processing Fee:

Online payment through credit card/debit card: Through the payment gateway available on the Entrance Test Portal.

Note:

i. **The Application Form once submitted with the Application Processing Fee at concessional rate meant for SC/ST candidate shall be considered under SC/ST Category.**

ii. **The Application Processing Fee paid shall neither be refunded nor be transferred to another course and shall also not be reserved for any subsequent year, in any case.**

iii. **No separate call letter will be sent to call students for counselling/ admission. The Lottery Rank Lists shall be displayed on the admission portalwww.bhuonline.in. The candidates are advised to see their position in the lottery rank lists and ensure their appearance in the counselling with relevant documents (original mark sheet, date of birth certificate, previous school leaving certificate, category certificate etc. along with the school admission registration form) as per scheduled date & time in school.**

iv. **Those students who get admission in school are suppose to provide PEN (Permanent Education Number) Number on the date of admission, issued through U-DISE portal from the previous school.**